



TRAINING FOR:

Multifamily Assisted Housing

LIHTC & Mixed Finance

Public Housing

Housing Choice Vouchers

WWW.QUADEL.COM



Tailored Training Right at Your Location

Multifamily Assisted Housing | LIHTC & Mixed Finance
Public Housing | Housing Choice Vouchers

Customized professional development for your organization

**AN INDUSTRY-
LEADING CURRICULUM
THAT IMPROVES THE
PRODUCTIVITY AND
EFFECTIVENESS OF
YOUR ENTIRE STAFF.**



In-House Training Courses

Length

Exam Options

HUD-Assisted Multifamily Housing Training

Assisted Housing Manager (AHM)

Sponsored by the National Leased Housing Association

2 or 3 Days

Certification Option

- Eligibility and Tenant Selection
- Income and Allowances
- HUD-50059 and Rent Calculations
- Leasing
- Annual and Ongoing Functions
- Billings and Reporting to HUD

Low-Income Housing Tax Credit (LIHTC) Training

Tax Credit Compliance Systems (TaCCS)

Can combine with any Mixed Finance course

2 Days

Certification Option

- First Year Leasing Objectives
- Applicant Eligibility
- Utility Allowances
- Vacancies and Transfers
- Annual Income Calculations and Verification
- Annual Certifications
- Ongoing Compliance

Mixed Finance Training

Managing LIHTC Compliance in Section 8, Section 236, Section 202 & 811 Properties

Half Day

- Conflicting Program Rules
- Eligibility Requirements
- Ongoing Compliance
- Decoupled Section 236
- Refinanced Section 202
- Private Activity Bonds

Managing LIHTC Compliance with CDBG & HOME Funds

Half Day

- Conflicting Program Rules
- Eligibility Requirements
- Ongoing Compliance
- Compliance Period
- Fixed and Floating Units
- Private Activity Bonds

Managing LIHTC Compliance with the Public Housing Program

Half Day

- Blending Public Housing and Tax Credit Compliance
- Eligibility Requirements
- HOME & CDBG Funds
- Private Activity Bonds
- Ongoing Compliance

| In-House Training Courses | Length | Exam Options |
|---------------------------|--------|--------------|
|---------------------------|--------|--------------|

Housing Choice Voucher (HCV)

| | | |
|---|-------------|----------------------|
| Housing Choice Voucher Occupancy (HCV) | 2 or 3 Days | Certification Option |
|---|-------------|----------------------|

- | | |
|---|--|
| <ul style="list-style-type: none"> • Eligibility and Intake • Income, Allowances, and Rent Calculations | <ul style="list-style-type: none"> • Leasing Activities • Annual and Ongoing Functions • SEMAP Requirements |
|---|--|

| | | |
|--|--------|----------------------|
| Housing Quality Standards (HQS) | 2 Days | Certification Option |
|--|--------|----------------------|

- | | |
|--|--|
| <ul style="list-style-type: none"> • General HQS Requirements • Review and Use of HQS Forms • Management Issues | <ul style="list-style-type: none"> • HQS Technical Requirements • Lead-Based Paint Rules |
|--|--|

| | | |
|----------------------------|--------|--------------------|
| HCV Rent and Income | 2 Days | Proficiency Option |
|----------------------------|--------|--------------------|

- | | |
|--|---|
| <ul style="list-style-type: none"> • Annual Income and Assets • Adjusted Income • Interviewing Techniques | <ul style="list-style-type: none"> • Enterprise Income Verification (EIV) System • Calculating Rent and HAP Payments • Questions and Answers & Reviews |
|--|---|

Public Housing

| | | |
|---------------------------------------|-------------|----------------------|
| Public Housing Occupancy (PHO) | 2 or 3 Days | Certification Option |
|---------------------------------------|-------------|----------------------|

- | | |
|---|---|
| <ul style="list-style-type: none"> • Eligibility and Intake • Income, Allowances, and Rent Calculations | <ul style="list-style-type: none"> • Leasing Activities • Annual and Ongoing Functions • PHAS Requirements |
|---|---|

| | | |
|--|--------|----------------------|
| Asset Management for Public Housing | 2 Days | Certification Option |
|--|--------|----------------------|

- | | |
|--|--|
| <ul style="list-style-type: none"> • Public Housing Asset Management Model • Project-Based Budgeting and Financial Reporting | <ul style="list-style-type: none"> • Project-Based Management: Harvard Cost Study • HUD's Operating Funds Program Rule |
|--|--|

| | | |
|---|-------------|--------------------|
| Uniform Physical Conditions Standards (UPCS) | 2 or 3 Days | Proficiency Option |
|---|-------------|--------------------|

- | | |
|---|--|
| <ul style="list-style-type: none"> • Basic UPCS Requirements • Conducting and Documenting an Inspection | <ul style="list-style-type: none"> • Health and Safety Violations for Building Units, Exteriors, and Common Areas |
|---|--|

| | | |
|---------------------------------------|--------|--------------------|
| Public Housing Rent and Income | 2 Days | Proficiency Option |
|---------------------------------------|--------|--------------------|

- | | |
|--|---|
| <ul style="list-style-type: none"> • Annual Income and Assets • Adjusted Income • Interviewing Techniques | <ul style="list-style-type: none"> • Enterprise Income Verification (EIV) System • Calculating Rent and HAP Payments • Questions and Answers & Reviews |
|--|---|

REQUEST A PROPOSAL FOR YOUR ORGANIZATION

On the Web: www.quadel.com
Email: trainingcoordinator@quadel.com
Call: 1.800.987.2581

“Our team took the Assisted Housing Manager Workshop. The instructor conveyed his knowledge and experience as a housing manager to us.”

JOYCE WEESE, Controller, Lasson Management II, Inc.

“We have found the training programs provided by Quadel to be concise, helpful and very well prepared. Reports from the specialists and case managers who have participated in courses have been quite positive, and the written material distributed at the seminars is used as a continuing resource and often referenced on the job.”

LES KAPLAN, Housing Opportunities Commission, Montgomery County, MD

Why choose customized, on-site training from Quadel?

- 1 Cut your training costs in half
- 2 Schedule to fit your time requirements
- 3 Content customized to your organization
- 4 Experienced trainers are leaders in the affordable housing industry
- 5 Nationally recognized certification program
- 6 Clear, concise course books that become indispensable desktop manuals
- 7 Up-to-the-minute program information

REQUEST A

PROPOSAL FOR YOUR ORGANIZATION



On the Web: www.quadel.com

Email: trainingcoordinator@quadel.com

Call: 1.800.987.2581

About Quadel

Quadel Consulting Corporation is the national leader in providing outsourced management, consulting and training solutions to the affordable housing industry. Since 1975, Quadel has enhanced the capacity of thousands of state, local, and federal agencies and for-profit and nonprofit property owners and managers to achieve their affordable housing mission.

Our clients benefit from Quadel's housing program knowledge, operations expertise, technology solutions and commitment to client success.